



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, December 14, 2022 – 1:00 p.m.

Present: Sergeant Brice Nihiser, *Chair*; Trooper Derek Malone, *Vice-Chair*; Retired Sergeant Michael Kasler; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Operations Manager*; Brian Fike, *Finance Director*; Holly Carr, *Executive Assistant*; Doris Blosser and Renee Young, *Benefits Specialists*; Charmaine Carter, *System Accountant*; Captain Matthew Them, *Trustee*

Proceedings:

- At 1:02 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the October 19, 2022, meeting as presented, (motion by Wilt; second by Malone; motion carried unanimously.)**
- Roark stated there were no changes to HPRS policies that were required to be reported.
- Press presented no change amendments to Ohio Administrative Code 5505-3-04, 5505-5-01, 5505-5-04, 5505-5-05, 5505-9-02, 5505-9-06, and 5505-9-07, which were up for five-year review.
- **Motion: To recommend the board approve the five-year review no change amendments to Ohio Administrative Code 5505-3-04, 5505-5-01, 5505-5-04, 5505-5-05, 5505-9-02, 5505-9-06, and 5505-9-07 as presented by staff, (motion by Nihiser; second by Kasler; motion carried unanimously.)**
- Press presented amendments to Ohio Administrative Code 5505-3-08 and 5505-9-08, which were up for five-year review.
- **Motion: To recommend the board approve the five-year review, proposed amendments to Ohio Administrative Code 5505-3-08 and 5505-9-08 as presented by staff, (motion by Nihiser; second by Niemeyer; motion carried unanimously.)**
- At 1:09 p.m., Nihiser declared the meeting adjourned.
- The next committee meeting is scheduled for 1:00 p.m. on February 15, 2023, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

February 15, 2023

Approved by Brice Nihiser, *Chair*

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.