



## Minutes

### Audit Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Thursday, April 21, 2022, 9:00 a.m.

**Present:** Sergeant Brice Nihiser, *Chair*; Trooper Derek Malone, *Vice-Chair*; Sergeant (ret.) Michael Kasler

**Absent:** Colonel Richard Fambro; Trooper Cynthia Wilt

**Others Present:** Carl Roark, *Executive Director*; Brian Fike, *Finance Director*; Holly Carr, *Executive Assistant*; Sergeant Christian Niemeyer, *Trustee*; Maggie O'Shea, *Assistant Attorney General*

### Proceedings:

- At 9:00 a.m., Nihiser called the meeting to order.
- **To approve the minutes of the December 16, 2021 meeting, (motion by Malone; second by Kasler; motion carried unanimously.)**
- Fike presented the Audit Committee Charter and 2022 Work Plan and advised there were no material changes.
- **To approve the Audit Committee Charter and 2022 Work Plan as presented, (motion by Nihiser; second by Kasler; motion carried unanimously.)**
- Fike recommended the re-hiring of Summit County Internal Audit Department for 2022 and presented a proposed scope of work and plan, not to exceed \$20,000. Items they will review include purchasing and expenditures, procurement card, health care transition, and retro pay calculation.
- Summit County will present their final report at the December Board meeting.
- **Motion: To recommend the Board approve the hiring of Summit County Internal Audit Department to provide audit services in 2022 for an amount not to exceed \$20,000 and to authorize the executive director to enter into an agreement with terms in the best interest of HPRS, (motion by Nihiser; second by Kasler; motion carried unanimously.)**
- The committee reviewed the latest trustee expense reports and confirmed they are compliant with HPRS policies.
- **Motion: To deem the trustee expense reports reviewed to-date compliant with HPRS policy, (motion by Kasler; second by Malone; motion carried unanimously.)**
- At 9:06 a.m., Nihiser declared the meeting adjourned.

- The next regular meeting of the Audit Committee is currently scheduled for 9:00 a.m. on June 16, 2022, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio, 43240.

*Minutes submitted by Holly Carr, Executive Assistant*

**Signature on File**

**June 16, 2022**

---

Approved by Brice Nihiser, Chair

Date

To review any referenced documents, please contact Holly Carr, [hcarr@ohprs.org](mailto:hcarr@ohprs.org).